**RISK ASSESSMENT SAMPLE**

**EXHIBITION:**

**VENUE:**

**Dates:**

⬜ DRIVING VEHICLES - ON SITE

⬜ WORK IN OCCUPIED PREMISES

⬜ STAND FITTING

⬜ FLOOR COVERING

⬜ ELECTRICS

⬜ SIGNAGE

⬜ WORKING AT HEIGHTS

⬜ WORKING PLATFORMS

⬜ USE OF LADDERS

⬜ USE OF HAND TOOLS

⬜ USE OF COMPRESSOR

⬜ USE OF PNEUMATIC TOOLS

⬜ NOISE & DUST

⬜ LOGISTIC

⬜ FREIGHT FOWARDING

⬜ FORK LIFTING

⬜ CRANES

⬜ STORAGE OF MATERIALS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***INITIAL RISK ASSESSMENT EXEMPLE NOISE & DUST*** | | | | |
| ***SIGNIFICANT HAZARDS*** | | ***Low*** | ***Med*** | ***High*** |
| ***1*** | ***Noise*** |  | ***X*** |  |
| ***2*** | ***Dust*** | ***X*** |  |  |
| ***3*** | ***Eye injuries*** |  | ***X*** |  |
| ***4*** |  |  |  |  |
| ***5*** |  |  |  |  |
| ***ACTION ALREADY TAKEN TO REDUCE THE RISKS:*** | | | | |
| **Compliance with:** | | | | |
| **Regulations :**  Provision and Use of Work Equipment Regulations 1998 and ACoP L22  Personal Protective Equipment at Work Regulations 1992.  Noise at Work Regulations 1989.  Control of Substances Hazardous to Health Regulations 1999. | | | | |
| **Planning:** | | | | |
| Consideration will be given to use of tools which will reduce dust and noise levels to a minimum. Liaison with the client and the other contractors will be required to establish safe access, work interface and reduction of risks to third parties. | | | | |
| **Physical:** | | | | |
| Where possible, power tools with integral dust extraction will be used. Work will be planned to minimise numbers exposed to dust and noise. Signs and barriers will be used to establish noise zones as required. Ear, eye and respiratory protection will be provided as required by the assessment of site conditions | | | | |
| **Managerial/Supervisory:** | | | | |
| Noise and dust levels will be continuously monitored and assessments arranged as necessary. Management will monitor the use of personal protective equipment and the other control measures used. Job rotation will be specifically arranged and carried out where noise levels are high for long periods. | | | | |
| **Training:** | | | | |
| Supervisory staff and operatives will be instructed in the hazards of noise and dust, and the control measures which are likely to be effective for this work. Where power tools are used, operatives will be trained in their use. | | | | |

**BASIC DOCUMENT**

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| --- | --- | --- | --- | --- |
| **INITIAL RISK ASSESSMENT** | | | | |
| **SIGNIFICANT HAZARDS** | | **Low** | **Med** | **High** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| ***ACTION ALREADY TAKEN TO REDUCE THE RISKS:*** | | | | |
| **Compliance with:** | | | | |
| **Regulations in the country :** | | | | |
| **Planning:** | | | | |
|  | | | | |
| **Physical:** | | | | |
|  | | | | |
| **Managerial/Supervisory:** | | | | |
|  | | | | |
| **Training:** | | | | |
|  | | | | |